



Frequently Asked Questions – FY 2027 Request for Proposal

- 1. Will you be sending out the recording for this Technical Assistance Workshop to those present as well as a copy of the MS PowerPoint?**

The Detroit Area Agency on Aging (DAAA) will post the recording from the Technical Assistance Workshop and a copy of the MS PowerPoint presented at the session.

- 2. If your organization is currently receiving funding, can your agency apply for the funding available during this Request for Proposal process?**

DAAA is reaching out to a variety of prospective applicants and encourages new partners, non-traditional applicants as well as existing service providers to apply for funding if they meet the eligibility criteria for applying for funding.

- 3. Do you have to show where the 10% match in funding is sourced from within the budget submitted with your application?**

Applicants must only include the 10% (new provider) or 15% (existing provider) non-federal local match which can be monetary or in-kind. However, this information will be discussed during contract negotiations and is also subject to review during DAAA and/or the Bureau of Aging, Community Living and Supports (State Unit on Aging) audits and the annual provider assessment.

- 4. My organization requested access to the Shared Folder but received no email back. Can you send the application over to us? I have requested access and no email confirmation received.**

If your organization requests access to the ShareFile Folder (Secured Grant Portal) and you do not receive access within 24 business hours, please email DAAA's Contract Management Department at

contractmtg@daaa1a.org. In addition, contact DAAA at (313) 446-4444. The receptionist will alert to RFP Mapping Workgroup-Leads of the action needed. (DAAA is monitoring Junk Mail and any quarantined emails daily to ensure that requests are granted)

When you request access to the DAAA Shared File, the Citrix link will be emailed to you from ContractMgt@daaa1a.org. The receipt of this link serves as your confirmation.

To access the RFP Application Guide, Application packet to be submitted and reference information visit the www.detroitseNIORSolution.org and scroll down to the RFP announcement on the homepage for the links to download the materials needed for application submission.

Access to the Shared File may be requested from July 10, 2026, to July 31, 2026, at 5:00pm EST. If more than one staff person at your organization needs access, please request it in your email to ContractMgt@daaa1a.org.

5. The funding listed for each Areas of Focus or Service Categories varies and only shows a total amount. What will be the average grant amount that will be awarded?

There is not an average grant award amount. Funding levels vary by the Areas of Focus and the number of selected applicants. DAAA has not projected an average grant award; however, the agency has provided a potential number of contracts that are being sought.

6. Can an existing Community Wellness Service Center apply for funding to implement a “new” model?

Under this RFP, DAAA is seeking community hubs for wellness in alignment with the National Institute of Senior Centers (NISC). These community-based focal points address underserved areas on the west side, east side and north central area consisting of Hamtramck and Highland Park. DAAA is particularly interested in attracting new partners as well as innovative program designs. Sound and strong sustainability plans are strongly encouraged.

7. If we receive other financial sources for funding on the budget do we have to identify those sources?

Other resources should be itemized in the budget and described in your Sustainability Plan & Procurement of Other Resources section.

8. How to get questions answered about the RFP or ask for access to the Shared File to upload your application?

Contract Management Email: contractmtg@daaa1a.org

9. Can a new 501 © 3 with a newly acquired our tax status apply if we use a fiscal fiduciary?

Yes. If you are an organization that has been in business in less than three years, but you have a fiscal fiduciary who meets the screening criteria, you can apply.

10. Do existing service providers have to apply for funding under this RFP?

Yes. Existing and new applicants must apply for funding under this FY 2027 Request for Proposal.

11. Will there be training on how to access and use the Shared File to upload the application to DAAA?

Yes. Each Technical Assistance Workshop included training on accessing and using the DAAA Shared File. In addition, Instructions on accessing and using the Shared File are posted on the DAAA Website with the other RFP materials. The instructions include screen shots of how to navigate Citrix.

12. What is the estimated grant award to an organization?

The grant award amounts to applicants will vary depending upon the number of applications, the funding requested and the amount of funding available.

13. Would DAAA be willing to offer a training on Mon Ami reporting?

DAAA plans to provide all service providers with Mon Ami training.

14. What is the timing of payments around performance-based contracting?

Payments are made monthly after program and financial reports are processed.

15. How many applications will DAAA fund? How are the listed grant award amounts flexible? If I have a program that would cost \$50,000, is that an appropriate size for one grant?

DAAA will not know how many grants it will fund until all the applicants are received and reviewed by service category. The size of an applicant's budget should be based on the program design, staffing needs, grant funds available as well as local match, program income and other resources that can support the program.

16. When are the applications due to the Detroit Area Agency on Aging for this RFP?

Applications must be submitted through the DAAA Shared File by Tuesday, August 4, 2026, no later than 11:59pm EST. The deadline date for submission has been extended to Friday, August 7, 2026 at 11:59pm EST. The revised timeline for the RFP Process is highlighted below on the next page of the FAQs.

Revised RFP Timeline & Milestones	
7/10/2026	RFP Legal Notice – Detroit Free Press & News Classified Ad Sections / E-Blast & Website Posting
7/10/2026 – 7/31/2026 5:00pm EST	Access to Share File to submit grant proposals provided (Email, faxes, drop offs are not accepted)
7/14/2026 & 7/16/2026	Technical Assistance Workshops – RSVP via Zoom Link
7/10/2026 – 7/31/2026 5:00 pm.	Frequently Asked Questions – Email via contractmgt@daaa1a.org ; FAQ Answers posted on www.detroitseiorsolutions.org/becoming-a-network-partner webpage
Friday, 8/7/2026 11:59pm Eastern Standard Time (EST)	Updated Deadline for Submission of Grant Application(s) through Share File (Ask for access from 7/10/2026 – 7/31/2026 via contractmgt@daaa1a.org – Note in Subject: Access to Share File
8/10/2026 – 8/31/2026	Grant Application Internal Review Process
9/1/2026 – 9/4/2026	Letters of Award & Denial Emailed
9/8/2026 – 9/25/2026	Contract Negotiations & Finalization of Contracts
9/28/2026 – 9/30/2026	Contract Negotiation Make Up Days (Cushion)
10/1/2026	Contracts began for Fiscal Year 2027 – October 1, 2026
10/7/2026	Service Provider Training (Program & Financial Reporting)

17. Is the funding in this RFP different from the funding outlined in the last RFP?

Yes. The FY 2027 – FY 2029 RFP supports funding for providers over three years.

18. Can applicants apply for PERS under this RFP process?

No Personal Emergency Response System (PERS) or Assistive Devices and Technology is funded under this Request for Proposal process. Only service categories that appear in this RFP that are noted in DAAA's FY 2027 – FY 2029 Multi-Year Plan can receive consideration for funding.

19. Can an applicant have pre-selected customers who are receiving services or are providers required to receive referrals from the general population?

Services provided with Older Americans Act and/or Older Michiganians Act funding must deliver services to older adults and/or caregivers within the general population. DAAA can not fund services that are consist of pre-selected participants and/or who are served through Medicare and Medicaid.

20. Is DAAA seeking proposals from organizations that provide Meal services? If so, do the applicant have be a designated Community Wellness Service Center and provide the full range of the services described under that specialized service?

DAAA has already implemented its Nutrition Request for Proposals for FY 2027 – FY 2029 and has selected a meals vendor for the next three years. During the scheduled Technical Assistance Workshops, DAAA is informing applicants that the agency is expanding its Congregate Meals sites in case there is interest. These sites are to be located in free-standing locations in areas where there are gaps in service.

21. Does an applicant have to be physically located within the service area to be able to apply?

The applicant needs to have a physical location in the service area if they are delivering services that need to be in close proximity to the participants who need the services. Examples include Adult Day, Wellness Centers, and Out of Home Respite. Certain services can be rendered by organizations outside the area if they can dispatch staff/individuals to the service area. Examples include Friendly Reassurance, Personal Care and Homemaker.

22. If all of the individuals working on the project are 1099 and volunteers is a job description needed for them?

A job description and/or resume is required for staff who will be providing the program services.

23. Is there an issue with the City of Highland Park Police department handling the background check process for volunteers and contractors?

The police department can conduct the background check if they use Michigan State Police Credentialing process. Remember that the background check must include Office of Inspector General (OIG) and Sex Offenders clearance and monitoring.

24. During the call, it was specified that if we had outstanding taxes, we can call that out on the application. Please advise the best place to capture this information. Would it be via a letter to include on my application?

If you have not paid taxes, you must submit an approved IRS payment agreement.

25. I have a few more questions? I'm waiting on a few people to get back with me on an issue. I need some information from them to best craft my questions. Can I still send over RFP application questions on Monday?

No inquires will be accepted after Friday, July 31 at 5:00pm.